

**Appendix 4 – Internal Audit Resource Analysis (1<sup>st</sup> April to 10<sup>th</sup> May)**

	Plan Budget (Days)	Budget to Date (Days)	Actual to Date (Days)
Gross Days	3861	445	445
<b>Uncontrollable Days</b>			
Bank Holidays	106	30	28
Annual Leave	456	53	73
<b>Net Available Days</b>	3299	362	344
<b>Days available for direct audits and support work</b>			
<b>Available for Projects</b>			
Main Reviews/Spot Checks	1597	88	41
Follow-ups	100	11	5
2012 Plan C/fwd	180	100	99
	1877	199	145
<b>Risk Management</b>			
Corporate Risk Management	148	17	23
Ad hoc on-demand support/advice (risks & controls)	128	14	10
Chamberlain Business Continuity Support	5	1	0
<b>Anti-Fraud &amp; Corruption</b>			
Fraud Investigations	239	27	49
Pro-active fraud & prevention	74	8	3
<b>Audit Planning &amp; Reporting</b>			
Audit Planning & Reporting	49	6	11
Audit Plan progress reporting	51	6	5
External Audit Liaison/Co-ordination	10	1	6
<b>Efficiency &amp; Performance Board Support and Officer Groups</b>			
Support to Efficiency Board / EPSC	35	4	5
Officer Groups*	17	1	2
<b>Audit Development</b>			
Continuous Improvement	64	7	1
Audit policy, research and development	56	6	4
Audit intranet	3	1	0
<b>Member Support</b>			
COL Audit & Risk Management Committee	28	3	3
GSMD Audit & Risk Management Committee	6	1	0
London Councils - Audit Committee	6	1	0
Museum of London - Audit Committee	6	1	0
Police Performance & VFM Committee	3	1	1
Barbican Centre Risk/Finance Committee	6	1	0
	934	107	123
<b>Admin Support</b>			
General (e.g. time recording/staff meetings/staff monitoring)	263	27	30
MK Audit Automation Software	15	2	2
Other Absences**	104	12	4
Audit Training	80	9	4
Corporate Training	18	2	0
CIPFA & IIA Training	35	4	5
	488	56	45

\*Information management governance board, IS Liaison and Transport Co-ordination

\*\* sickness /medical appointments/City volunteering